

**APPENDIX 21: Official report (processus verbalis) of the election or postulation of a regional prior conducted by mail. (LCO 480, IV, 5-8)**

**1. Sample form for the first scrutiny:**

Upon the completion of the four-year term of Brother \_\_\_\_\_ in the office of superior of our regional vicariate of \_\_\_\_\_, we have been anxious to provide for a new regional prior. Consequently, according to the decision of the council of the province (or, **of the regional council**), we have conducted this election by mail according to the norm of LCO 480, IV. The time designated for the return of the mailed ballots having elapsed, I, Brother \_\_\_\_\_, chairman (praeses) of the election, and the members of the regional council carried out this scrutiny.

Since we were (**give total number**) vocals, namely:

- 1) Brother \_\_\_\_\_ . O.P.
- 2) Brother \_\_\_\_\_, O.P. etc.

**COMPLETE THE LIST OF NAMES OF ALL VOCALS IN ORDER OF RELIGION**

in this scrutiny, the results were:

- Brother \_\_\_\_\_ number of votes
- Brother \_\_\_\_\_ X votes
- Brother \_\_\_\_\_ X votes etc.

**If the requisite majority has been obtained in this scrutiny, the official report (processus verbalis) continues in this manner:**

Consequently, the requisite majority for election (or, **postulation**) having been obtained, I (or, if the chairman himself has been elected or postulated, the older of the councillors) have declared Brother \_\_\_\_\_ to have been elected regional prior of our vicariate.



3. **Sample form for the second, or third, or fourth and final scrutiny:**

Upon the completion of the four-year term of Brother \_\_\_\_\_ in the office of superior of our regional vicariate of \_\_\_\_\_, we have been anxious to provide for a new regional prior. After the first futile scrutiny (or the second, or third futile scrutiny), held on the \_\_\_\_ day of the month of \_\_\_\_\_, we were obliged to proceed to the final scrutiny that the regional prior might be elected between Brother Albert N. \_\_\_\_\_ and Brother Francis N. \_\_\_\_\_ who carried the larger numbers of votes in the preceding scrutiny. Therefore, the time designated by us for the return of the mailed ballots having elapsed, I, Brother \_\_\_\_\_, chairman (praeses) of the election, and the members of the regional council, carried out this final scrutiny.

Since we were (**give total number**) vocals, namely:

1. Brother \_\_\_\_\_, O.P.
2. Brother \_\_\_\_\_, etc.

in this scrutiny, the results were:

Brother \_\_\_\_\_ X votes

Brother \_\_\_\_\_ X votes etc.

(There were also X null and void votes, namely X votes for Brother Peter N.\_\_\_\_, etc.)

Consequently, the requisite majority for election (or, **postulation**) having been obtained ....

FOLLOW THE SAMPLE FORM ABOVE IN #1 FOR COMPLETING THE REPORT